TRUDIE JACOBS

INTERIOR ARCHITECTURE & DESIGN

+44 07506047949
website
tjacobs199823@gmail.com

Motivated and passionate individual with experience supporting senior leadership within a design firm. Known for a strong work ethic, communication skills and eagerness to learn more. Enthusiastic about contributing to the design environment and working alongside colleagues.

SKILLS

SOFTWARE KNOWLEDGE

- AutoCAD
- Photoshop
- Illustrator
- InDesign
- Afinity
- Microsoft Powerpoint
- Microsoft Word
- Microsoft Excel
- Procreate
- SketchUp
- Vray

PROFESSIONAL SKILLS

- Problem Solving
- Client Communication
- Critical reasoning
- Budgeting & Procurement
- Conflict resolution
- Contract interpretation
- Report and Document Writing
- Time Management

MISCELLANEOUS

- Bilingual

WORK EXPERIENCE

01 INTERIOR DESIGN PLACEMENT — 2024 - 2025
Birmingham, United Kingdom

Contributed to hospitality projects across all stages of the design process, developing practical skills in concept development, client-facing work, materials specification, and design presentation within the industry.

02 STUDENT FACILITATOR / TUTOR — 2019 - 2021
Potchefstroom, South Africa

Engaged as a Student Facilitator for the English Language module, supporting fellow students. Supporting fellow students with academic language skills, comprehension, and written communication.

03 EVENT WAITRESS / VARIOUS EVENTS — 2015 - 2017
Otjiwarongo, Namibia

Provided front-of-house service at a range of events. Developed interpersonal skills, the ability to remain calm under pressure, and a polished, presentable manner.

EDUCATION

01 INTERIOR ARCHITECTURE & DESIGN — 2022 - 2026
Nottingham Trent University
Nottingham, United Kingdom

02 INTERIOR DESIGN SHORT COURSE — 2022
Nottingham Trent, University,
Nottingham, United Kingdom

03 LLB LAW (HONOURS) — 2018 - 2021
North West University,
Potchefstroom, South Africa

04 GRAPHIC DESIGN SHORT COURSE — 2017
University of Cape Town,
Cape Town, South Africa

05 HIGCSE / SCHOOL — 2016
Edugate Academy,
Otjiwarongo, Namibia